

Van Buren/Cass District Board of Health

Minutes

2/8/2023

Chairperson Peat called meeting to order at 3 pm at Van Buren ISD Conference Center, 490 South Street, Lawrence MI 49064. Roll call taken. Board members present were: Randall Peat, Jeremiah Jones, Mary Howie, Vicki Vaughn, Donald Hanson, Robert Linderman and Tina Leary.

Employees Present: Danielle Persky, George Friday and Tina Cox in person and George Kilts, Dr. Larry Wile, Jennifer Zordan via google meet.

Others: Joan Vidic

Corrections to January minutes. Actual expenditures are \$541,564.48. Difference of \$4,613.98. Difference due to: Health Insurance premiums and employee portion, Telecommunications, Utilities, Annual HCS Laboratory Fee, Office Chairs, Software Services and Payroll. Motioned by Hanson, 2nd by Jones to accept the minutes as amended. All voting yes, motion carried.

Cash Flow Report. AGENCY SUPPORT: Waiting for Cass County appropriations. The \$32,984 State Local Public Health Operations funds was clarified, with George stating this was called cost sharing and is received monthly from the state. ENVIRONMENTAL HEALTH: Revenues low but due to time of year/weather. Experienced this last year at this time as well. Discussed increase in proposed February expected funds for well permits.

Expenditures Report: Items highlighted were: Hanson asked for clarification on why mileage and cell reimbursement to staff were combined instead of separated. George explained why this was done. Linderman asked if anyone challenged the employer being able to check their personal phone and was informed no. George stated the employer doesn't regularly check an employee's phone, only if it is believed it was used inappropriately. Danielle clarified the payment to MSU for the Michigan Health Endowment Fund Grant and what it entailed. Payment to Rose Street Advisors was for conducting the salary compensation study and the cost was covered under the Workforce Development Grant. Motion by Linderman, 2nd by Hanson to approve the expenditures as presented. All voting yes, motion carried.

Health Officer's Report: Each board member was given a copy of the Board of Health By-Laws. Danielle stated the by-laws needed to be updated. Every proposed change was in red and reviewed, stating minor changes involved. Danielle stated in accordance to these by-laws all changes must be approved by the Board of Commissioners of each county. Tina will forward this document to each county Board of Commissioners to be placed on their agenda.

Danielle informed the board that Israel Diaz, IT Supervisor has secured an IT grant called Healthcare Connect Fund. Pays approximately half to two thirds of our cost for internet connectivity. Currently we pay approximately \$4,000 a month for internet connection. George explained that this grant has been around for awhile and was used for broadband services in Hartford.

Danielle updated the board on Lawrence building issues stating we now have full access to our heating and cooling capabilities. Previously only available through the ISD and we were given viewing capabilities only. Still working on some details. The HVAC specialist we worked with in Hartford is helping us. Linderman asked if any research was done to see if properly installed before we start paying invoices and was informed that it appears this was not part of the original plan. Discussed and reviewed.

Danielle informed the board the panic button at the Lawrence facility front desk has been installed. Working out details on how it will operate, who will be contacted, etc. Discussed and reviewed.

Danielle informed the board she has been appointed to the Michigan Accreditation Commission Board. She explained what she would be doing and how it benefited the agency. Orientation is this month and they meet quarterly. Linderman questioned how meetings were going to be held and Danielle stated she believes all meetings will be virtual since there are members from across the state.

Nursing Activities Report for January for Van Buren. COMMUNICABLE DISEASE: There were 4 Animal bites, all non-rabid. There were 2 Chronic Hepatitis C, 641 Confirmed Influenza Virus ILI, 3 Streptococcus Pyogenes Group A and 166 COVID-19. IMMUNIZATIONS: Lawrence; 37 vaccines given (21 COVID vaccines and 16 others) to 30 individuals. CSHCS: 4 Nursing Plans of Care were given, 4 clients were assisted with enrollment, 11 clients were assisted with renewal. There were 11 annual assessments. 41 clients received Care Coordination of Services. 2 Diagnostics were issued. 392 Active clients. STD/HIV: There was 1 Court order. There were 11 total clinic visits, 11 for tests and/or treatment. There were 12 STD/HIV partner notification interviews. There were 4 Gonorrhea, 20 Chlamydia and 2 Syphilis reported by private clinics. There was 1 Chlamydia reported by the Health Department. There were 7 HIV/AIDS for counseling/testing, 7 for posttest counseling and 0 Positive HIV partner notifications. There were 40 for group education. Presentations and Events: STD presentations given at Van Buren VoTech Center.

Nursing Activities Report for January for Cass. COMMUNICABLE DISEASE: There were 4 Animal bites, all non-rabid. There was 1 Chronic Hepatitis C, 1 Histoplasmosis, 148 for Confirmed Influenza Virus ILI, 1 Lyme Disease and 109 COVID. IMMUNIZATIONS: Dowagiac; 24 vaccines given (14 COVID vaccine and 10 others) to 21 individuals. CSHCS: 2 Nursing Plans of Care were given, 2 clients were assisted with enrollment, 7 clients were assisted with renewal. There were 3 annual assessments. 14 clients received Care Coordination of Services. 2 Diagnostics were issued. 172 active clients. STD/HIV: There were 0 Court orders, 4 total clinic visits, 4 for tests and/or treatment. There were 9 STD/HIV partner notification interviews. There were 4 Gonorrhea, 14 Chlamydia and 1 Syphilis reported by private clinics. There were 4 for HIV/AIDS counseling and testing and 4 for posttest counseling and 0 Positive HIV partner notifications. There were 0 for HIV/AIDS education. Presentations and Event: None

Nursing Report: Danielle stated there was nothing new to report since our last meeting.

Medical Director's Report: Dr. Wile stated there was nothing new to report since our last meeting.

Dental Report: Danielle stated there was nothing new to report since our last meeting.

Environmental Health Report: Statistics were discussed and reviewed.

George informed the board of another PFAS site in South Haven. At the former Four-Star property, a nickel-plating facility. Friday stated there is a small stretch of road with approximately 6-7 homes that might be affected. Testing wells in the area has been approved, plan to do in next few weeks. Plan to Test for other containments as well as PFAS. Will need to get property owners permission to test, if not given, won't do. Hope to complete a couple of tests in area to get a baseline idea of where they are at. City water is nearby if hook up is necessary. Discussed and reviewed.

Health Promotions: Jennifer stated nothing new to report

Other Business: None

Public Comment: None

Motion by Linderman to break into close session to under MCL 15.268(h) to discuss a confidential written legal opinion that is subject to the attorney-client privilege, 2nd by Jones. Roll call vote taken; Howie yes, Jones yes, Linderman yes, Leary yes, Vaughn yes, Hanson yes and Peat yes, motion carried.

Motion by Jones, 2nd by Hanson to return to regular session. All voting yes, motion carried.

Motion by Linderman, to authorize the Health Department's legal counsel to take action consistent with his written legal opinion dated February 8, 2023, 2nd by Hanson. Roll call vote taken: Howie yes, Jones yes, Linderman yes, Leary yes, Vaughn yes, Hanson yes and Peat yes, motion carried.

Motion by Jones, 2nd by Vaughn to adjourn. All voting yes, motion carried. The next regular District Board of Health meeting is scheduled **Wednesday, March 8th at 3pm at 302 So Front Street, Community Center, lower level, Dowagiac MI 49047**

Don Hanson

J.M.

Maury Davis

Uma Leary

Randall Peat

Clive Kauf

Board of Health Members