



May 7, 2025

The Van Buren/Cass District Board of Health will hold their regularly scheduled meeting on **Wednesday, May 14th at 3:00 pm**. The meeting will be held in the lower-level community center at 302 South Front Street Dowagiac, MI as well as on Microsoft Teams.

AGENDA

1. Roll call
2. Minutes of Previous Meeting
3. Finance Director's Report
4. Administrator/Health Officer's Report
5. Nursing Report
6. Medical Director
7. Dental Report
8. Environmental Health Report
9. Health Promotions Report
10. Other Business
11. Public Comment
12. Adjournment



Van Buren/Cass District Health Department Minutes
04/09/2025

Chairperson Leary called the meeting to order at 3:00pm at the Van Buren ISD Conference Center at 490 S. Paw Paw St. Lawrence, MI as well as on Microsoft Teams on Wednesday, April 9th. Roll call was taken.

Board members present: Jeremiah Jones, Tina Leary, Robert Linderman, Don Hanson, Randall Peat, and Roseann Marchetti

Board member absent: Priscilla Gatties

Employees present: Danielle Persky, Alisha Bartlett, Nancy Desai in person and Megan Fecho, Julie Beeching, Jennifer Zordan, Kelly Adkins virtually

Others: Roger Boyer, Doug Haefner, Jerry Marchetti in person and Karen Tan virtually

The March 2025 meeting minutes were reviewed. Motioned by Jones and second by Peat to approve the meeting minutes as written. All voting yes, motion carried.

Finance Director's Report

Desai introduced Doug Haefner of Vredevelt Haefner, LLC to present the audit report. Haefner reviewed many specifics of the report such as what VBCDHD deposits, income statement, lease agreements, and staff affected by the updated sick time law from the state. Desai noted that two staff will be affected by this. Noted was that this report is as of September 30, 2024, so holiday time is not factored into this report. Haefner confirmed that this was a good, clean audit.

Haefner reviewed recommendations to strengthen controls with the journal entries. It was noted that this is already implemented with Persky reviewing. Another recommendation is to review how staff time is allocated when they are funded through several funding sources. Leary asked if our payroll system has this capability. Desai noted that our current account software, MIP, would be ideal but it would cost extra. A solution has not been fully decided yet. Haefner noted a formal approval process for staff pay changes would be recommended as well. Haefner also shared his recommendation to leadership staff that there be a second reviewer on credit card transactions.

Linderman asked if previous financial deficiencies were still impacting the financial situation expressed in this report. Desai answered that there are still issues being resolved, such as medicaid settlements prior to her coming on board. These reports were not completed for several years. No deposit was requested this year, which will support offsetting the amount owed. Persky noted that the Michigan Bureau of Audit Communications reached out with further information coming soon, but having a functioning financial management system has set us on the right track with these issues.

Linderman asked if this outstanding amount owed is noted in the report data. Desai answered the estimate is noted of how much is owed, but it has been accrued already. Persky reminded that the work was being completed but not recorded and reported properly. Desai reviewed the situation of the previous lack of accounting structure causing a misreporting of underspending and overspending for two grants. The amount of overspending and underspending was balanced, but there was no way to verify. Desai put in place cost coding immediately to improve accuracy. Peat noted that he was pleased with this clean audit.

Motioned by Peat and second by Linderman to approve the audit report. All voting yes, motion carried.

January Expenditures Report

Desai reviewed the March disbursement report and noted that everything is routine expense-wise. Linderman asked about the utility bill's total this financial year. Desai explained that not enough was budgeted when putting the accounting structure in place. A larger budget amendment will be organized for next month. Leary confirmed that there was no large financial anomaly to cause this. Desai noted that a cost originally with the Van Buren ISD has since been placed with the health department unexpectedly.

Linderman asked about the Audiometer cost. Persky explained that although the odometer was a prize won by a staff member and is under warranty, the cost of shipping was required to send it in for a repair. Linderman asked how many vehicles are owned and how they are being used. Desai answered we have five; two are dedicated to the environmental health team, one is for dental outreach, one is for maintenance, and one is for general staff use. Desai added for example that environmental health staff are still traveling even if the vehicle isn't available, so mileage is paid in those instances. The goal is to purchase more vehicles in the future.

Discussed and reviewed. Motioned by Marchetti, second by Jones to accept the expenditures report. All voting yes, motion carried. Expenditures are then reviewed with revenues on track for the financial year.

Administrator/Health Officer's Report

Persky introduced Alisha Bartlett as the health department's human resources manager, who has been incredibly helpful since starting last month. More to come.

Persky then goes on to review the grant funding termination letter received from the state. This funding was originally for COVID but had transitioned to infection prevention and response to future pandemics. It for example funded health department staff to go into nursing homes to educate staff about healthcare acquired infection prevention. The grant agreement from the state noted this funding states it is funded per a federal COVID grant but the state granted these funds to LHDs for purposes outside of COVID. The funds were not used for COVID-related activities. \$650,000 was granted to the health department. VBCDHD received \$325,000 as of March 31, 2025. \$325,000 will not be fulfilled as a result of the grant termination.

Leadership is navigating solutions with different scenarios, but initial eliminations are required. Three full-time positions and one retirement will account for this. The IT manager's position posting has been pulled with the IT consultant coming onsite two days a week instead of just one. This is more cost effective than hiring at this point. The next few months will be spent assessing and deliberating as preparations are put in place for the financial year 2026. All variables will be assessed such as grant distribution and general funding for how we are allocating our county appropriations between required services and non-essential services. Although the general fund is healthy, it can't be relied on entirely. This is the time to assess general operations and how we can best serve our community. Several meetings are planned with state partners to discuss our operational expectations as a health department. Persky noted though that many of our programs are already as bare bones as they can be, but some programs are harder to afford. This is not an ideal situation. Even though this funding is a part of a court restraining order, the funding is not sustained through the end of this year. The best strategy is to move forward and strategize without it. Leary asked about the details of the court restraining order. Persky noted that this is the one from the state and 23 other states with a two-week restraining order. There is hope that the lawsuit will go in the state's favor.

Peat noted that reduction in force is difficult for everyone, especially if not done deep enough. This is for everyone's sake. Desai answered that although we do have financial stability, taking from one grant source

to pay for another doesn't cover anything indefinitely. The goal of the cost codes is to separate the funding accordingly as required for compliance.

Leary asked about if the IT situation is working. Persky noted she connected with the Van Buren County IT department to consider collaboration but that is not an option at this time due to the unique work we do at the health department. The goal is to get through the end of the fiscal year with the position being posted at a later date.

Peat asked for Persky's opinion on the cuts. Persky noted that she agreed with the intent to eliminate COVID funding at the federal level although there is a miscommunication on how this funding was being utilized. It is not COVID funding at this point, and the argument from the lawsuit states this. The method of the cuts has also been discouraging. Persky noted that although this isn't what anyone wanted, the health department is committed to moving forward.

Linderman commented on the positive forecasting at year's end as the current overage figures is \$500,000. He would like to see this money being invested in. Linderman then asked about the impact of the Palisades Power Plant reopening. Peat noted to his knowledge that everything is on schedule. Persky answered that emergency preparedness training is imminent, but the funding for training is unsure. Linderman commented that the property tax as a future projection should be considered. Zordan noted she can elaborate on the palisades training program, but it was not requested by the board.

Linderman reviewed the IT program and cost effectiveness of a consultant versus in-house role. Nancy noted that the in-house hiring would be around \$180,000 for the package while consultancy is about \$5,000 per quarter.

Jones asked about the staff being funded through the terminated grant and if this staff were already hired before this funding source. Persky answered that no one has been hired under this grant. Small variables have slowly eaten away at other funding sources, which is why we maximized this fund source. Desai noted that even if we hear we have an overage, spinning plates mentality is not sustainable. Linderman asked how changes will be made in the future, and Persky answered with a forthcoming budget amendment.

Nursing and Medical Director Report

Dr. Wile started by discussing measles. At the time, there were three positive measles patients in Michigan. Although none are in our district, we do have an at-risk population of those who are unvaccinated with the Amish. A recent funeral brought hundreds from the Amish communities across the Midwest together, which is concerning if exposures occurred.

Other updates included tuberculosis (TB) testing training held by health department nurses, training with CEUs for nursing staff, and community distribution of updated Narcan education information and packaging. Dr. Wile handed out Narcan kits to board members. Marchetti noted that Narcan has started being placed in several community locations. Linderman asked about the funding for this. Persky noted the updated educational packaging is from the Overdose Prevention Engagement Network (OPEN).

Dr. Wile completed this update with kudos to leadership and Persky for considering what is best for the health department and constituents all week.

Persky highlighted at this time the report of dozens of dead birds on the North Beach in South Haven. Although this was reported to the health department, the DNR took the lead on this investigation. A tool

for reporting animal concerns to the DNR can be found at <https://www2.dnr.state.mi.us/ORS/>. Tests are still being run on the birds.

Linderman commended Dr. Wile for the letter addressing a visit to the Amish bishop. It's important to build the connection between the Amish and the health department. Persky agreed that Dr. Wile is making good headway on this.

Linderman asked about the impact of migrants on spreading measles. Dr. Wile noted that from his experience, the migrant population is the most vaccinated population. There is no correlation. Persky noted that the concern of underreporting from Canada is more of a concern.

Leary asked about the accreditation letter in the board packet. Persky noted this was the letter approving our 2023 accreditation.

Dental Report, Environmental Health Report, and Health Promotions Report

Updates for these departments are discussed in the written report.

Linderman noted that he will most likely not be at the next board meeting. There was no other business and no public comment.

Motion to adjourn at 4:25pm by Jones, second by Peat. The next regular District Board of Health meeting is scheduled for Wednesday, May 14th, at 3:00pm in the Dowagiac Community Center, lower level at 302 S Front Street, Dowagiac, MI.

Tina Leary, Board of Health Chairperson

Danielle Persky, Health Officer

Lauren Jaramillo, Board of Health Secretary



BOARD OF HEALTH – STAFF REPORT

TO: Board of Health
CC: Danielle Persky, Health Officer
FROM: Nancy Desai, Director of Finance
DATE: May 14, 2025
SUBJECT: Budget Amendments Due to Changes in Funding Levels

RECOMMENDED MOTION

To approve and adopt the recommended budget adjustments totaling a reduction in revenue of \$585,394 and corresponding reduction in expenses of \$345,678. Furthermore, using General Fund reserves of \$239,716 to account for the deficit in revenues.

BACKGROUND

Due to Federal budgets cuts and overall evaluation of the 2024-2025 BUDGET, the Health Department is requesting the following grants be amended as set forth:

GRANT CATEGORY	FUNDING DESCRIPTION	FUNDING SOURCE	ADOPTED BUDGET AMOUNT	BUDGET ADJUSTMENT	REVISED BUDGETED AMOUNT
FEDERAL FUNDING					
	CHILDREN'S SPECIAL HEALTH CARE OUTREACH & ADVOCACY	DHHS	\$ 100,821	\$ (50,411)	\$ 50,410
	COVID WORKFORCE DEVELOPMENT	DHHS - ETLHD	110,000	(110,000)	-
	CSHCS CARE VACCINE INITIATIVE	DHHS	5,324	(5,324)	-
	INFECTION PREVENTION & HEALTHCARE - ASSOC INFECTIONS RESPONSE SUPPORT	DHHS - ETLHD	650,000	(325,000)	325,000
STATE FUNDING					
	CHILDREN'S SPECIAL HEALTH CARE OUTREACH & ADVOCACY	DHHS	100,821	(50,411)	50,410
	PFAS RESPONSE VAN BUREN DUWEL	ETLHD	16,108	(6,712)	9,396
NON-PROFIT FUNDING					
	NACCHO	NACCHO	-	24,882	24,882
CONTRIBUTIONS FROM LOCAL UNITS					
	APPROPRIATIONS - GENERAL	VAN BUREN CO	494,425	(62,418)	432,007
TOTAL NET FUNDING CHANGE			\$ 1,477,499	\$ (585,394)	\$ 892,105



POLICY FOCUS

Per the State of Michigan Uniform Budgeting & Accounting Act 2 of 1968 (MCL - Section 141.437) the legislative body of the local unit shall amend the general appropriations act as soon as it becomes apparent that a deviation from the original general appropriations act is necessary and the amount of the deviation can be determined. An amendment shall indicate each intended alteration in the purpose of each appropriation item affected by the amendment.

FISCAL IMPACT

The fiscal impact to the Health Department will be a reduction in revenue funding of \$585,394. As a result of the reduction in revenue funds, **\$345,678** in expenses have been reduced. The Health Department will also use General Fund reserves in the amount of **\$239,716** to account for the deficit in revenue.

PUBLIC NOTICE

Public notification was achieved by posting the agenda electronically and in print.

ATTACHMENTS

The amended 2024-2025 Budget document.



VAN BUREN/CASS COUNTY DISTRICT HEALTH DEPARTMENT
2024 - 2025 FISCAL YEAR ADOPTED BUDGET

REVENUES

FUNDING DESCRIPTION	FUNDING SOURCE	ADOPTED BUDGET AMOUNT	BUDGET ADJUSTMENT	REVISED BUDGETED AMOUNT
FEDERAL FUNDING				
CHILDREN'S SPECIAL HEALTH CARE OUTREACH & ADVOCACY	DHHS	100,821	(50,411)	50,410
COVID IMMUNIZATION	DHHS - ETLHD	10,529		10,529
COVID WORKFORCE DEVELOPMENT	DHHS - ETLHD	110,000	(110,000)	-
CSHCS CARE COORDINATION	DHHS	35,000		35,000
CSHCS MEDICAID ELEVATED BLOOD LEAD CASE MGMT	DHHS	5,000		5,000
CSHCS MEDICAID OUTREACH	DHHS	26,938		26,938
CSHCS CARE VACCINE INITIATIVE	DHHS	5,324	(5,324)	-
INFECTION PREVENTION & HEALTHCARE - ASSOC INFECTIONS RESPONSE SUPPORT	DHHS - ETLHD	650,000	(325,000)	325,000
HIV PREVENTION	DHHS	2,000		2,000
IMMUNIZATION ACTION PLAN	DHHS	61,868		61,868
LOCAL MCH	MDHHS	78,545		78,545
MEDICAID OUTREACH REIMBURSEMENT	MDHHS	22,450		22,450
PUBLIC HEALTH EMERGENCY PREPAREDNESS (PHEP)	DHHS	127,353		127,353
TUBERCULOSIS (TB) CONTROL	DHHS	172		172
TOTAL FEDERAL FUNDING		\$ 1,236,000	\$ (490,735)	\$ 745,265
STATE FUNDING				
BEACH MONITORING	EGLE	8,200		8,200
BODY ART INSPECTIONS	EGLE	1,000		1,000
CAMPGROUND PROGRAM	EGLE	5,500		5,500
CHILDREN'S SPECIAL HEALTH CARE OUTREACH & ADVOCACY	DHHS	100,821	(50,411)	50,410
DRINKING WATER LONG-TERM MONITORING PROGRAM	EGLE	3,800		3,800
EGLE DRINKING WATER & ONSITE WASTEWATER MANAGEMENT	MDHHS	725,204		725,204
ESSENTIAL LOCAL PUBLIC HEALTH SERVICES	MDHHS	466,559		466,559
FOOD ELPHS	MDHHS	198,822		198,822
HEARING ELPHS	MDHHS	46,009		46,009
HIV PREVENTION	MDHHS	38,000		38,000
IMMUNIZATION VACCINE QUALITY ASSURANCE	MDHHS	16,895		16,895
LEAD CASE MANAGEMENT	MDHHS	2,500		2,500
LOCAL COMMUNITY STABILITZATION AUTHORITY	MDHHS	192,942		192,942
NON-COMMUNITY WATER SUPPLY PROGRAM	EGLE	231,974		231,974
ORAL HEALTH - KINDERGARTEN ASSESSMENT	MDHHS	182,386		182,386
SEAL! MICHIGAN DENTAL SEALANT	DHHS	50,000		50,000
PFAS RESPONSE VAN BUREN DUWEL	ETLHD	16,108	(6,712)	9,396
PUBLIC SWIMMING POOL PROGRAM	EGLE	8,475		8,475
SEPTIC HAULERS PROGRAM	EGLE	2,800		2,800
VECTOR BORNE SURVEILLANCE PROGRAM	MDHHS	18,000		18,000
VFC SITE VISITS	MDHHS	-		-
DIS WORKFORCE DEVELOPMENT CAMPAIGN	MDHHS	35,000		35,000
VISION ELPHS	MDHHS	46,009		46,009
TOTAL STATE FUNDING		\$ 2,397,004	\$ (57,123)	\$ 2,339,881
NON-PROFIT FUNDING				
EAT WELL BE WELL	UNITED WAY	45,500		45,500
NACCHO	NACCHO	-	24,882	24,882
VAN BUREN CAN	VBC CAN	5,000		5,000
TOTAL NON-PROFIT FUNDING		\$ 50,500	\$ 24,882	\$ 75,382
LICENSES & PERMITS				
SEPTIC TANK PERMITS	VBCASSDHD	140,000		140,000
BURIAL PERMIT	VBCASSDHD	-		-
WELL PERMIT FEES	VBCASSDHD	165,000		165,000
TOTAL LICENSES & PERMITS		\$ 305,000	\$ -	\$ 305,000

VAN BUREN/CASS COUNTY DISTRICT HEALTH DEPARTMENT
2024 - 2025 FISCAL YEAR ADOPTED BUDGET

REVENUES

FUNDING DESCRIPTION	FUNDING SOURCE	ADOPTED BUDGET AMOUNT	BUDGET ADJUSTMENT	REVISED BUDGETED AMOUNT
CHARGES FOR SERVICES				
HOME LOANS	VBCASSDHD	7,500		7,500
SOIL EVALUATIONS	VBCASSDHD	10,000		10,000
SWIMMING POOL INSPECTIONS	VBCASSDHD	7,500		7,500
FOSTER HOME & DAYCARE INSPECTIONS	VBCASSDHD	13,000		13,000
WATER SAMPLING FEE	VBCASSDHD	-		-
RADON/LEAD TESTS	VBCASSDHD	200		200
CAMPGROUND INSPECTION FEES	VBCASSDHD	12,000		12,000
FOOD INSPECTION/LICENSE FEES	VBCASSDHD	160,000		160,000
FOOD PLAN REVIEW	VBCASSDHD	5,000		5,000
COPY FEES	VBCASSDHD	4,000		4,000
IMMUNIZATION SERVICES	VBCASSDHD	60,000		60,000
DENTAL SERVICES	VBCASSDHD	1,800,000		1,800,000
STD'S SERVICES	VBCASSDHD	15,000		15,000
HEARING/VISION SERVICES	VBCASSDHD	25,000		25,000
TOTAL CHARGES FOR SERVICES		\$ 2,119,200	\$ -	\$ 2,119,200
CONTRIBUTIONS FROM LOCAL UNITS				
APPROPRIATIONS - GENERAL	VAN BUREN CO	494,425	(62,418)	432,007
APPROPRIATIONS - LAWRENCE BUILDING SPACE	VAN BUREN CO	75,000		75,000
APPROPRIATIONS - VETERAN'S REIMB DENTAL	VAN BUREN CO	50,000		50,000
APPROPRIATIONS - GENERAL	CASS CO	293,545		293,545
APPROPRIATIONS - VETERAN'S REIMB DENTAL	CASS CO	18,000		18,000
TOTAL CONTRIBUTIONS FROM LOCAL UNITS		\$ 930,970	\$ (62,418)	\$ 868,552
INVESTMENT INCOME				
INTEREST		50,000		50,000
TOTAL INVESTMENT INCOME	VBCASSDHD	\$ 50,000	\$ -	\$ 50,000
OTHER REVENUE				
MISCELLANEOUS INCOME		1,000		1,000
TOTAL OTHER REVENUE	VBCASSDHD	\$ 1,000	\$ -	\$ 1,000
TOTAL ESTIMATED REVENUES		\$ 7,089,674	\$ (585,394)	\$ 6,504,280

**VAN BUREN/CASS COUNTY DISTRICT HEALTH DEPARTMENT
2024 - 2025 ADOPTED FISCAL YEAR BUDGET**

EXPENDITURES

EXPENSE DESCRIPTION	ADOPTED BUDGET	BUDGET ADJUSTMENT	AMENDED BUDGET
<u>PERSONNEL COSTS</u>			
7001 SALARIES & WAGES	4,241,050	(184,310)	4,056,740
7010 SALARIES & WAGES OVERTIME	10,000		10,000
7101 FICA	325,205	(14,100)	311,105
7102 HEALTH INSURANCE	743,864	(143,101)	600,763
7112 DENTAL INSURANCE	27,800	(2,377)	25,423
7105 VISION INSURANCE	6,500	(560)	5,940
7106 LIFE INSURANCE	6,135	(395)	5,740
7107 RETIREMENT CONTRIBUTION - ER	210,800	(9,216)	201,585
7108 WORKMAN'S COMPENSATION	30,000	(550)	29,450
7110 HEALTH INSURANCE OPT OUT	32,400	-	32,400
7111 SHORT TERM DISABILITY	27,170	(1,170)	26,000
TOTAL PROPOSED PERSONNEL BUDGET	\$ 5,660,924	\$ (355,778)	\$ 5,305,146
<u>OPERATIONS & MAINTENANCE</u>			
7201 GENERAL OFFICE SUPPLIES	35,000		35,000
7202 SUBSCRIPTIONS & PUBLICATIONS	8,500		8,500
7203 UNIFORMS & ACCESSORIES	5,000		5,000
7204 COMPUTER SUPPLIES	2,500		2,500
7205 COMPUTER SOFTWARE/MAINT FEES	100,000		100,000
7206 JANITORIAL SUPPLIES	10,000		10,000
7207 MEDICAL SUPPLIES	5,000		5,000
7208 NON CAPITAL EQUIPMENT & FURNITURE	30,000	(22,500)	7,500
7210 OPERATING SUPPLIES	5,000	500	5,500
7211 PROMOTIONAL SUPPLIES	5,000		5,000
7220 DENTAL SUPPLIES	175,000		175,000
7245 FUEL CHARGES	10,000	(2,500)	7,500
7301 MILEAGE REIMBURSEMENT	75,000		75,000
7302 MEALS	1,750		1,750
7303 LODGING	5,000		5,000
7304 PROFESSIONAL DEVELOPMENT - CONFERENCES	7,500		7,500
7305 PARKING FEES	1,000	(500)	500
7306 PROFESSIONAL DEVELOPMENT - TRAINING & SEMINARS	20,000	(10,000)	10,000
7308 TRANSPORTATION - AIRFARE/CAR/TRAIN	5,000		5,000
7320 BOARD OF HEALTH - MILEAGE	500	600	1,100
7401 UTILITIES - TELEPHONE	25,000		25,000
7402 UTILITIES - CABLE/INTERNET	5,000	7,500	12,500
7403 POSTAGE	15,000		15,000
7501 ELECTRICITY	25,000		25,000
7502 UTILITIES GAS	8,000	1,500	9,500
7503 UTILITIES - WASTE/RECYCLE	10,000		10,000
7504 UTILITIES - WATER/SEWER	5,000	(1,500)	3,500
7520 BUILDING RENTAL	345,000		345,000

VAN BUREN/CASS COUNTY DISTRICT HEALTH DEPARTMENT
2024 - 2025 ADOPTED FISCAL YEAR BUDGET

EXPENDITURES

EXPENSE DESCRIPTION	ADOPTED BUDGET	BUDGET ADJUSTMENT	AMENDED BUDGET
7540 BUILDING MAINTENANCE	9,000	2,000	11,000
7600 CONSULTANTS - MEDIA	5,000	10,000	15,000
7601 CONSULTANT FEES	10,000	20,000	30,000
7602 LEGAL FEES	5,000		5,000
7603 AUDITING FEES	20,000	(4,000)	16,000
7604 COMPUTER CONSULTANTS	5,000		5,000
7606 LABORATORY SERVICES	200,000		200,000
7608 SPECIAL NEEDS ASSISTANCE	500		500
7610 PROFESSIONAL LICENSES FEES	5,000		5,000
7611 MEMBERSHIP DUES	6,000	3,000	9,000
7612 ADVERTISING	40,000		40,000
7613 PRINTING	5,000		5,000
7615 FOOD LICENSE SURCHARGE	15,000		15,000
7616 PERSONAL PROTECTIVE EQUIPMENT	500	(500)	-
7620 BOARD OF HEALTH - PER DIEM	3,500		3,500
7630 PROFESSIONAL LIABILITY INSURANCE	8,500		8,500
7631 PROPERTY LIABILITY INSURANCE	50,000		50,000
7640 OFFICE EQUIPMENT RENTAL	5,000	5,000	10,000
7650 EQUIPMENT MAINTENANCE	10,000		10,000
7651 VEHICLE MAINTENANCE	10,000		10,000
7655 CAPITAL EQUIPMENT	50,000		50,000
7656 COMPUTER EQUIPMENT	15,000		15,000
7670 BANK CHARGES	1,000	1,500	2,500
7673 OTHER FEES	5,000		5,000
	\$ 1,428,750	\$ 10,100	\$ 1,438,850
TOTAL ANNUAL BUDGET - 2024-2025	\$ 7,089,674	\$ (345,678)	\$ 6,743,996

**VAN BUREN CASS DISTRICT HEALTH DEPT
SUMMARY OF DISBURSEMENTS - APRIL 2025**



Document Date	Check Number	Vendor Name	Transaction Description	Check Amount
4/25/2025	042525PR	Various Employees	04/25/2025 Wages & Benefits - Employees	116,030.44
4/11/2025	041125PR	Various Employees	04/11/2025 Wages & Benefits - Employees	113,994.90
4/1/2025	250660075579	Blue Care Network of Michigan	April 2025 BCN/BCBS Invoice 250660075579	52,472.44
4/29/2025	75554706	Internal Revenue Services Department of Treasury	042525PR - Federal Tax Pmt	44,466.44
4/11/2025	63023714	Internal Revenue Services Department of Treasury	4.11.25 Federal Tax Payment	40,116.60
4/24/2025	708689	MERS	MERS - 457 042525PR	20,432.64
4/11/2025	706961	MERS	4.11.25 MERS 457 Payment	19,949.67
4/24/2025	4246744298	State of Michigan	042525PR MI Withholding Tax - April	12,332.44
4/11/2025	706960	MERS	4.11.25 MERS DC Payment	8,768.89
4/25/2025	708674	MERS	04/25/25 MERS DC Pmt	8,713.64
4/18/2025	12599	Van Buren Intermediate School District	Lawrence Building Electric 01.01.25-03.31.25	6,336.97
4/18/2025	12599	Van Buren Intermediate School District	Lawrence Building Natural Gas 01.01.25-03.31.25	5,344.66
4/18/2025	12586	DBIX IT	Network Consulting 50 Hours/6 mo.	4,900.00
4/11/2025	13389453	UMB Healthcare Services	4.11.25 UMB - HSA Payment	4,378.31
4/18/2025	12593	Michigan Dept of Agriculture & Rural Development	Food Services Licensing Fees	4,340.00
4/25/2025	523304	UMB Healthcare Services	HSA EE Contrib 042525PR	4,194.15
4/18/2025	12587	Everstream Solutions, LLC	Data Lines 04.01.25-04.30.25	3,888.00
4/25/2025	12614	Michigan Municipal Risk	Building Valuation Update - 260 South St 07/01/24 - 07/01/25	3,502.00
4/1/2025	01V4YKSJT6	Standard Insurance Company	April 2025 The Standard Inv Pmt	3,323.97
4/11/2025	12571	Patterson Dental	Dental Supplies PO# 9042	2,782.93
4/11/2025	12573	Sanofi Pasteur	Menquadfi/Tubersol/Adacel PO# 8972	2,407.86
4/11/2025	12552	Benco Dental Company	Dental Supplies PO# 8043	2,165.21
4/21/2025	12582	Benco Dental Company	Dental Supplies PO# 9055	2,159.45
4/30/2025	04302025 DP	Huntington National Bank	Credit Card Reconciliation 04.01.25-04.30.25	2,143.91
4/11/2025	12578	Vredevelde Haefner LLC	Completion of Audit Ended September 30, 2024	2,000.00
4/25/2025	12604	Patterson Dental	Dental Supplies PO# 9013	1,848.03
4/11/2025	12564	KONE	Elevator Service - Not Covered under Contract	1,708.80
4/30/2025	04302025 ND	Huntington National Bank	Credit Card Reconciliation 04.01.25-04.30.25	1,417.83
4/25/2025	12602	Benco Dental Company	Dental Supplies PO# 9092	1,290.29
4/25/2025	12607	City of Dowagiac	Electric/Water/Sewer 03.01.25-03.31.25	1,281.75
4/18/2025	12589	Garrett Laboratories Inc.	Coliform,E Coli, Nitrite/Nitrate Testing	1,190.07
4/11/2025	12575	United States Postal Service	Postage for Lawrence Meter - 35413344	1,000.00
4/25/2025	V04252025 5	Malsbary, Andrew	MI Dental Assoc Reimb - Dr. Malsbary	875.00
4/21/2025	12581	Airgas USA, LLC	Dental Supplies - Oxygen & Nitrous Cylinders PO# 9106	796.70
4/11/2025	12557	Foune Well Drilling	Coliform/E.coli/Nitrate Testing	750.00
4/25/2025	12615	Verizon Wireless	Mobile Phone Service - 04.09.25-05.08.25	749.02
4/18/2025	12585	AFLAC	AFLAC Benefit Premiums - April 2025	668.60
4/11/2025	12555	Fidelity Security Life Insurance Co.	Vision Insurance Premium April 2025	619.80
4/11/2025	V04112025 10	Lint, Brian	Mileage Reimbursement 03.03.25-03.28.25	612.50
4/18/2025	12588	Foune Well Drilling	Coliform/E Coli, Nitrate Testing	600.00
4/11/2025	12570	Michigan Security & Lock	ReKey Cylinders & Cut New Master Keys	547.00
4/25/2025	V04252025 1	Chipman-Bergsma, Anna	Reimbursement MI Professional License	544.50
4/25/2025	12610	Frontier Communications	Dowagiac Fax Line - 269.782.0121	521.77
4/11/2025	12572	Rose Street Advisors, LLC	Human Resources Support	500.00
4/11/2025	12553	Crystal Flash	Company Fuel Billing 03.01.25-03.31.25	495.08
4/25/2025	12609	Foster Swift Collins & Smith PC	Legal Consult RE: Employee Separation - IT	450.00
4/11/2025	12579	Waste Management	Waste Removal - Dowagiac/Lawrence	439.86
4/11/2025	12569	State of Michigan	Anul Radiation Insp Fee FAC_REG_21-038255 FAC-REN-25-002406	409.30
4/11/2025	V04112025 20	Taylor, Corrinne	Mileage Reimbursement 03.01.25-03.31.25	403.90
4/11/2025	V04112025 5	Conway, Richard	Mileage Reimbursement 03.01.25-03.31.25	396.90
4/11/2025	V04112025 11	McNair, Caitlin	Mileage Reimbursement 03.01.25-03.31.25	387.80
4/11/2025	12574	Service Plus Office Supplies	Copy Paper PO# 9064	371.94
4/11/2025	12577	Van Buren Intermediate School District	Electric Door Repairs	340.00
4/18/2025	V04182025 7	TelNet Worldwide	Desk Phones 04.15.25-05.14.25	325.23
4/18/2025	V04182025 8	TelNet Worldwide	Desk Phone Services 03.15.25-04.14.25	313.48
4/11/2025	12556	Foster Swift Collins & Smith PC	Legal Consult RE: Employment Agreement & KLA Group	305.00
4/18/2025	12597	United States Postal Service	Postage For Dowagiac Meter	300.00
4/25/2025	12611	Henry Schein One	Apr25 Legacy Lighthouse Monthly Services	299.00

**VAN BUREN CASS DISTRICT HEALTH DEPT
SUMMARY OF DISBURSEMENTS - APRIL 2025**

<u>Document Date</u>	<u>Check Number</u>	<u>Vendor Name</u>	<u>Transaction Description</u>	<u>Check Amount</u>
4/11/2025	12551	Anterior Quest	Liquid Dental Waste Removal	287.00
4/21/2025	12583	Henry Schein Inc	Dental Supplies PO# 9086	261.34
4/18/2025	12590	Kalamazoo Excavation	Septic Permit Refund	250.00
4/18/2025	12594	Robertson, James	Septic Permit Refund	250.00
4/25/2025	V04252025 9	Smith, Jessica	Mileage Reimb for Food License Inspections - March	243.60
4/11/2025	12567	Menards	Janitorial Supplies	231.08
4/11/2025	V04112025 4	Carr, Ellen	Mileage Reimbursement 03.01.25-03.28.25	226.80
4/18/2025	12599	Van Buren Intermediate School District	Lawrence Building Water 01.01.25-03.31.25	226.35
4/11/2025	12565	KSS Enterprises	Floor Resealing Supplies PO# 9079	220.15
4/11/2025	V04112025 8	Friday, George	Mileage 03.24.25-03.28.25	207.90
4/11/2025	V04112025 6	DeLaRosa, Anna	Mileage 03.01.25-03.31.25	200.97
4/11/2025	V04112025 13	Nyeboer, Myah	Mileage Reimbursement 03.31.25-04.04.25	185.64
4/11/2025	12561	Heritage Health Solutions Inc	Dental Ins Overpayment - J Conner	185.00
4/11/2025	12568	Michigan Chamber Services, Inc	State & Federal Labor Law Posters	182.00
4/25/2025	12608	City of Dowagiac	Electric/Water/Sewer 03.01.25-03.31.25	180.14
4/25/2025	V04252025 3	Friday, George	Mileage Reimbursement 04.07.25-04.18.25	179.90
4/25/2025	V04252025 2	DeLaRosa, Anna	Mileage Reimbursement 04.01.25-04.23.25	177.52
4/11/2025	12550	Anthem Blue Cross	Dental Insurance Overpayment - J Chabitch	172.50
4/18/2025	12591	KSS Enterprises	Janitorial Supplies - Floor Refinish	162.00
4/18/2025	V04182025 2	Lingo Telecom, LLC	Elevator Emergency Line 04.10.25-05.09.25	153.10
4/11/2025	12559	Gordon Water Systems	Water/Water Cooler	150.59
4/18/2025	12595	Semco Energy	Utilities - Natural Gas 03.07.25-04.07.25	148.74
4/11/2025	V04112025 12	Noggle, Deena	Mileage Reimbursement 03.13.25-04.03.25	148.47
4/18/2025	V04182025 1	Adkins, Kelly	Mileage Reimbursements 03.03.25-03.31.25	148.40
4/24/2025	042525PR-IN	State of Indiana	M.Rank Indiana County/State Tax Pmt - April	147.48
4/18/2025	12598	The UPS Store #5277	CD Program/Rabies	145.50
4/11/2025	V04112025 7	Eldred, Melissa	Mileage Remibursement 03.01.25-03.31.25	144.41
4/25/2025	V04252025 4	Malsbary, Andrew	Reimbursement for 3 Blood Pressure Monitors for Dental	143.07
4/11/2025	V04112025 15	Oosterwal, Susan	Mileage Reimbursement 03.01.25-03.31.25	143.01
4/11/2025	12558	Frontier Communications	Lawrence Fax Line - 269.674.4914	133.95
4/11/2025	V04112025 21	Wagoner, Amy	Mileage Reimbursement 03.01.25-03.31.25	129.22
4/18/2025	12592	State of Michigan	Laboratory Services	115.00
4/11/2025	V04112025 18	Slack, Lisa	Mileage Reimbursement 03.04.25-03.26.25	108.08
4/18/2025	V04182025 9	Wanberg, Sherri	Mileage Reimbursement 04.02.25-04.10.25	108.08
4/9/2025	V04092025 1	Marchetti, Roseann	03/12/25 Board Meeting Per Diem & Mileage	106.00
4/11/2025	V04112025 16	Pugsley, Kimberly	Mileage 03.01.25-03.31.25	104.86
4/21/2025	12584	Patterson Dental	Online OSHA SDS Access	100.00
4/25/2025	12613	Menards	Janitorial Supplies	98.93
4/11/2025	V04112025 1	Balcuns, Nicole	Mileage Reimbursement 03.01.25-03.31.25	97.72
4/8/2025	51980516	Van Buren County	Feb and March 2025 - FOC Payment	94.72
4/30/2025	04302025 EF	Huntington National Bank	Credit Card Reconciliation 04.01.25-04.30.25	86.22
4/9/2025	12545	Jones, Jeremiah	03/12/25 Board Meeting Per Diem & Mileage	84.30
4/18/2025	12596	Summit Fire Protection	Monthly Extinguisher Inspection - Dowagiac/Lawrence	81.00
4/9/2025	12546	Linderman, Robert	03/12/25 Board Meeting Per Diem & Mileage	80.80
4/9/2025	12542	Gatties, Priscilla	03/12/25 Board Meeting Per Diem & Mileage	80.10
4/11/2025	12549	Spencer's Soft Water	Water/Water Cooler	80.02
4/1/2025	030925	Blue Cross Blue Shield of MI	Jan/Feb BCBS FSA/DCA Mgmt Fees	79.00
4/11/2025	V04112025 3	Burge, Rebecca	Mileage Reimbursement 03.18.25-03.31.25	77.00
4/11/2025	12554		Dental Refund DOS 05/09/24	74.00
4/18/2025	12601	West Michigan Document Shredding, LLC	Secure Shredding Services - April 2025	67.00
4/11/2025	12562	Hospital Network Healthcare	Medical Shaprs Removal	64.02
4/25/2025	12616	Voices for Health	Translation Services - 3.10.25 & 3.21.25	60.80
4/18/2025	12600	Village of Paw Paw	Colilert, Nitrate Testing	60.00
4/11/2025	V04112025 2	Burge, Rebecca	Type II Seminar Reimbursement	59.05
4/11/2025	12548		Dental Refund DOS 02.05.25	58.42
4/9/2025	12544	Hanson, Don	03/12/25 Board Meeting Per Diem & Mileage	58.40
4/11/2025	V04112025 17	Rouse, Dawn	Mileage Reimbursement 03.01.25-03.31.25	54.04
4/11/2025	V04112025 22	Wanberg, Sherri	Mileage Reimbursement 03.06.25-03.21.25	54.04
4/11/2025	V04112025 9	Kazlauskas, Mindie	Mileage Reimbursement 04.03.25-04.04.25	54.04
4/25/2025	V04252025 7	Rouse, Dawn	Mileage Reimb for Imms/IT	49.42
4/18/2025	V04182025 6	Slack, Lisa	Mi Professional License - L Slack	46.80
4/11/2025	041125PR	Anna L. De La Rosa	Cell	40.00
4/11/2025	041125PR	Amy M. Malsbary	Cell	40.00
4/11/2025	041125PR	Danielle Persky	Cell	40.00
4/11/2025	041125PR	Ellen E. Carr	Cell	40.00

**VAN BUREN CASS DISTRICT HEALTH DEPT
SUMMARY OF DISBURSEMENTS - APRIL 2025**

Document Date	Check Number	Vendor Name	Transaction Description	Check Amount
4/11/2025	041125PR	Jessica A. Smith	Cell	40.00
4/11/2025	041125PR	Jennifer L. Zordan	Cell	40.00
4/11/2025	041125PR	Lauren E. Jaramillo	Cell	40.00
4/11/2025	041125PR	Michele L. Woodhams	Cell	40.00
4/11/2025	041125PR	Nancy B. Desai	Cell	40.00
4/11/2025	041125PR	Rebecca L. Burge	Cell	40.00
4/11/2025	041125PR	Richard T. Conway	Cell	40.00
4/18/2025	V04182025 4	Landon, Bree	Mileage Reimbursement 04.15.25-04.15.25	27.02
4/25/2025	V04252025 10	Wanberg, Sherri	Mileage Reimbursement 04.22.25-04.22.25	27.02
4/25/2025	V04252025 8	Slack, Lisa	Mileage Reimbursement 04.22.25-04.22.25	27.02
4/25/2025	V04252025 6	Pugsley, Kimberly	Mileage Reimb for STD Clinic	25.62
4/18/2025	V04182025 5	Nyeboer, Myah	Mileage Reimbursement 04.07.25-04.11.25	25.06
4/11/2025	52015347	Van Buren County	4.11.25 FOC Payment	23.68
4/25/2025	52185089	Van Buren County	042525PR - FOC Garnish	23.68
4/25/2025	12606		Dental Refund - DOS 03.04.25	20.00
4/11/2025	12560	Hanson Beverage Services	Distilled Water - Dental Supplies	17.50
4/18/2025	V04182025 3	Friday, George	2 165' Tape Measures	15.70
4/30/2025	04302025 CD	Huntington National Bank	Credit Card Reconciliation 04.01.25-04.30.25	15.00
4/25/2025	12605	Spencer's Soft Water	Water Dispenser Rental	14.98
4/11/2025	12576	The UPS Store #3816	Titmus Machine Sent For Warranty Repair	12.29
4/11/2025	12563	Kellogg Ace Hardware	Janitorial Supplies	11.97
4/25/2025	12612	Kellogg Ace Hardware	Janitorial Supplies	9.99
4/11/2025	12566		Dental Refund	2.41

TOTAL DISBURSEMENTS - APRIL **\$ 522,751.30**

BOARD OF HEALTH – STAFF REPORT

TO: Board of Health
FROM: Danielle Persky, Health Officer
DATE: May 14, 2025
SUBJECT: Separating Heating & Cooling from Van Buren Tech

BACKGROUND

The Lawrence facility was designed as a condominium unit, sharing physical space and utilities with Van Buren Tech. One of the shared utilities includes heating & cooling, specifically a boiler and an internet-based heating & cooling controls application. Irregular temperatures and an inability to control the temperature independently in our own space has been an issue since we took occupancy in April of 2021. The primary source of conflict revolves around a shared boiler. Van Buren Tech wants the boiler off while school is not in session and at certain set points, however, as a healthcare facility and the way our HVAC system is designed the boiler must always run. After consultation with heating & cooling experts, we believe splitting the boiler using a valve on/off system and separating online heating & cooling controls completely is in the best interest of the health department and Van Buren Tech.

FISCAL IMPACT

In Fiscal year 2023, the Health Department was allocated \$704,738 via a *Public Health Infrastructure Grant*, a 4-year grant expiring September 30, 2027. Our remaining balance is \$554,738. The total estimated cost for this project is \$47,491.

Given the complexity of this work, Van Buren Tech, in conjunction with our Health Department, sought quotes to complete the work from 5 companies necessary to carry out the project.

KMI will be responsible for plumbing within the hydronic piping and installation of additional valves	\$ 7,026.00
Andy Egan will install a new water meter which will allow us to identify our separate usage	\$ 6,629.00
Hedrick will provide the electrical equipment for monitoring	\$ 13,740.00
Hi-Tech will install the Hedrick equipment	\$ 4,251.00
CSI will separate internet-based controls so VB Tech and VBCDHD are independent	\$ 15,845.00
TOTAL Project Cost	\$ 47,491.00



RECOMMENDATION

The Board of Health authorizes the Health Department to carry out the project to separate heating & cooling from Van Buren Tech as presented not to exceed \$50,000.

ATTACHMENT

KMI Quote
Andy Eagan Quote
Hedrick Quote
Hi Tech Quote
CSI Quote



November 1, 2024

Van Buren Intermediate School District
490 S Paw Paw St
Lawrence, MI 49064

Dear Dave,

The following is our quotation to install (1) Romet gas meter at the above location. We include the following:

- Install Romet gas meter
- Connect gas piping to existing pipe
- Misc gas fittings
- Leak check
- Operations Check with start up

The total installed price is \$7,026.00.

Payment Terms: This price is good for 30 days. After 30 days, the price is subject to change. Payment due within 30 days of job completion. Payments past 30 days are subject to a 12% finance charge. Any attorney fees or court costs incurred as a result are the responsibility of the customer.

Please note, in the absence of a published bid scope, the above list exclusively represents what is included in our proposal. Please contact me if you have any questions. We appreciate the opportunity to provide you with pricing.

Respectfully Submitted By:


Bob Bailey – Business Development/Estimating

Quotation/Payment Terms Accepted By:

VBISD – Authorized Representative

Date: _____



Headquarters
2001 Waldorf NW | Grand Rapids, MI 49544
p. 616.791.9952 or 1.800.594.9244

Regional Offices
Kalamazoo | St. Joseph-Benton Harbor
Boyne City | Howell | Muskegon
www.andyegan.com

BUDGET PROPOSAL

Date: 2/4/2025
Company: VBISD
Attn: Dave Johnson
From: Brian Ettwein
Subject: Water meter for Heath Dept.

Customer,

Andy J Egan Co is pleased to provide you with a quote to provide labor and material to install a 2" water meter on the water line feeding over to the Health department from the Votech area. Run new piping over door way and back to existing tie point, adding another ball valve and hangers. Install meter and put back into service.

Included in budget:

- 2" Omni water meter
- 2" Copper pro press piping
- Brass flange kit
- Scadmetric TMD display
- Unistrut hangers
- Shutdown to install
- Extra shut off valve in front of meter to isolate.
- Gaskets and adaptors.

Not included in budget:

- Overtime.
- Electrical

Project can be completed for the sum of..... \$ 6,629 .00

Any work outside of scope will be done with owners approval at T&M rate.

Pricing based on reg time hours. Half of the cost is down to cover material and half paid upon completion of project.

Thanks for the opportunity and we look forward to scheduling this upon your approval. Please feel free to call with any questions.

Approved: _____

PO: _____

Date: _____

Respectfully, Brian Ettwein - Service Manger Kalamazoo

CC: Dave Antonowitsch – Director of Service



2360 Oak Industrial Drive NE . Grand Rapids, Michigan 49505
TEL 616.454.1218 . FAX 616.454.5336 . www.hedrickassoc.com



Company: Electrical Contractor
Attn: Estimator
Email: Emailed
Prepared By: Jordan Kaufman
Project: Van Buren ISD- EIG

Proposal #:
Date: 1/30/2025
Pages: 2

EIG Meters

MDP and DPO:

Two (2) Shark250 Power Meter model, ENCSHK250-277-60-10-V2-D2-INP100S-X, with the following features:

- Prewired in NEMA1 Enclosure Ready for 277/480VAC Direct Hookup
- 60Hz, 10A Current Class
- Multifunction Measurement
- 2MB Memory
- 10/100BaseT Ethernet Card
- **Cost Each: \$3,550.00**

Three (3) EI-WC5-600-RA05 600/5A Split Core CT with 2.0" x 3.5" Window with 6' Leads **for DPO**

- **Cost Each: \$255.00**

Three (3) EI-WC8-3000-RA05-KT 3000:5A Split core current transformer with 6' leads, 7.72" x 4.38" window, and busbar mounting kit **for MDP**

- **Cost Each: \$525.00**

One (1) On-site Meter Commissioning (Weekday) Weekday On Site meter Commissioning and Startup. Includes: Verify proper installation and program EIG meters. T&E (Includes, Transportation, Hotel, Meal, Car Rental, Travel time & Additional day charge (if applicable)) On Site Meter Commissioning (Up to ten metered circuits per day). Commissioning to be completed by Hedrick.

Project Cost Schedule

\$9,440.00



EIG Metering Software:

One (1) EnergyPQA-1Year EnergyPQA- 1 YEAR LICENSE per meter Minimum Order Qty 10

One (1) EnergyPQA Remote Commissioning/Training- GRNFLD. Remote commissioning and training for up to 25 (New) devices in EnergyPQA

Project Cost Schedule

\$5,150.00

Total Project Cost Schedule

\$13,740.00

Terms

Quotation Valid for 15 days. Payment terms are Net 30 Days, subject to approval. All products and services offered are subject to Hedrick standard terms and conditions of sale obtainable at <https://bit.ly/2Nsqr1o>.

Above costs include freight. Please add tax. Please address Purchase Orders to:

Hedrick Associates
2360 Oak Industrial Drive NE
Grand Rapids, Michigan 49505

Thank you for the opportunity to provide a proposal for this project!

Jordan Kaufman

Power Systems Sales & Support



Office: 616.288.0809 | Mobile: 269.270.8216

Click To View Our Business Division Product Portfolios:

[Hedrick Power and Thermal Solutions Portfolios](#)



February 4, 2025

Project: Monitoring equipment

250 South street, Lawrence Mi.

Location: Health services- Vocational main building

Per your request, I would like to offer the following quote for your review.

Qualifications:

- All work will be done per the NEIS, NEC and local codes and standards.
- Permit fees are included where applicable.
- Sales or Use Taxes have been included when applicable
- Quote is valid for 30 days.
- All work will be coordinated with the owner's representative.
- No overtime included.

Scope of work:

Hi-Tech Electric will supply all supervision, safety equipment, labor, tools, and materials to complete the following electrical work. Per our site visit: We will install power monitoring equipment provided by third party. We have performed a site visit and determined the main distribution equipment that will be connected to the monitoring equipment. We will install components in available space around equipment as needed. We are not including I.T. drops to these locations but will terminate and connect if the drops are provided. Once installed we will coordinate to have the software team complete the service.

Labor and materials: \$4,251.00

I would like to thank you for the opportunity to bid this work and respectfully submit this quotation. Should you have any questions or need any clarifications on any of the above items I can be reached by any of the followings means listed below.

John Moden

Estimator

Hi-Tech Electric Co.

P.269-323-1111

C.269-209-1970

F.269-323-7956

Mail: Atlaselectrical.service@gmail.com

11/6/2024

Estimate #: 24-1455

Project: VanBuren Flow Meters 24-1455

Control Solutions, Inc. to provide labor and materials necessary to provide 2 flow meters for calculating heating consumption of the health building. Our price includes the following:

Equipment Controlled/Monitored:

- 2 Onicon F3500 water meters
- Programing for BTU's used for the Health Building.
- Monthly report of consumption emailed out.

Including:

- Pertinent Unitary Controllers
- Pertinent Input/output Sensors
- Installation labor and material
- System Programming
- Graphics Implementation
- System Start-up and Check-out
- One Year Parts and Installation Warranty

Total Sum: \$15,845.00

Assumptions and/or Exceptions:

- All low voltage installation labor and material by Control Solutions, Inc.
- Mechanical is needed to install the meter fitting on the piping.
- Rigid type conduit is not included in this price.

Your signature below indicates acceptance of this proposal and authorization to proceed.
Payment terms are Net 30 days.

Owner Rep.

Title

Date

Submitted by: Reed Kauffman
Account Manager



Hours of Operation:

Monday - Thursday 8am - 5pm
Friday 8am - 2pm

Cass County

Immunizations
1st & 3rd Wednesdays

STI Testing & Treatment
Thursdays

Dental
Monday - Friday

Van Buren County

Immunizations
Thursdays

STI testing & treatment
Wednesdays

Dental
Monday - Friday

Newsworthy

Visit vbcassdhd.org/news

**New Michigan Law Requires
Lead Testing for Children:
What You Need to Know**

**Important Recall Notice:
Gerber® Soothe 'n' Chew®
Teething Sticks**

**Measles and Dengue Virus
Updates for Our Community**

Administration

- As of a result of federal budget cuts, on April 1, 2025, \$325,000 was eliminated from VBCDHD's FY25 operating budget, a \$650,000 annual grant that will cease moving forward. The grant accounts for 9% of our annual budget.
- The funding source was focused on all local communicable disease monitoring and investigation, and the prevention of healthcare-associated infections at local care facilities. While COVID-related activities were once under the umbrella of this grant, COVID was no longer the primary focal point.
- As a result of this funding elimination, we were forced to make immediate adjustments including the elimination of three (3) staff members. We are currently working to identify additional strategic opportunities to eliminate expenses, increase revenues and balance the Fiscal Year 2026 budget.

Medical Director and Nursing

- Nurses attended World Tuberculosis (TB) Day in Lansing and Michigan Public Health Association's Public Health Nursing Annual Conference.
- Pertussis
 - Multiple cases of pertussis have been identified in Marcellus School District. Staff have been working with district staff to heighten awareness about the presence of the infection and guidance on transmission, prevention, and intervention.
 - Pertussis is a respiratory illness that is easily spread by coughing and sneezing. It starts like the common cold, with runny nose or congestion, sneezing, and mild cough or fever. After 1-2 weeks, severe coughing begins.
 - As of April 18, 2025, there have been 497 confirmed cases of pertussis in Michigan. Read more here:
<https://www.michigan.gov/mdhhs/adult-child-serv/childrenfamilies/immunizations/pertussisupdates>.
- Influenza
 - The Michigan Flu Focus Weekly Influenza Surveillance Report April 26th, 2025 Vol.22;No.30 reports that Michigan has dropped to low influenza-like illness activity.
 - Nationally, 216 influenza-associated pediatric deaths have been reported for the 2024-2025 flu season. Ten (10) of those deaths were in Michigan. Read more here:
<https://www.michigan.gov/flu/-/media/Project/Webistes/mdhhs/Folder1/Folder43/MIFluFocus.pdf>.



Hours of Operation:

Monday - Thursday 8am - 5pm
Friday 8am - 2pm

Cass County

Immunizations
1st & 3rd Wednesdays

STI testing & treatment
Thursdays

Dental
Monday - Friday

Van Buren County

Immunizations
Thursdays

STI testing & treatment
Wednesdays

Dental
Monday - Friday

Newsworthy

Visit vbcassdhd.org/news

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Teething Sticks**

**Measles and Dengue Virus
Updates for Our Community**

Dental Clinic and Outreach

- April in Lawrence
 - 35 new patients
 - 571 patients seen
- April in Dowagiac
 - 24 new patients
 - 456 patients seen
- Lawrence is scheduling a month out for most procedures but trying to accommodate emergency appointments. Dowagiac has immediate availability for most procedures as Friday is now open for these appointments.
- Hygiene staff in both locations are accommodating new patients when there are cancellations.

Environmental Health

- In the month of April, the department reports:
 - 72 septic permits
 - 38 septic final inspections
 - 68 well permits
 - 52 well final inspections
 - 68 restaurant inspections
 - 16 restaurant reinspections
 - 03 temporary food inspections

Health Promotions

- Palisades emergency preparedness drills and exercises have begun. Drills will take place in May and the Federal Emergency Management Agency (FEMA) will be here to evaluate the first week of June.
- Nursing staff and Health Promotions attended The Veterans Resource Expo in Mattawan. Nurses printed vaccine records and provided flu and COVID vaccines while health promotions educated on general health department services and local resources.
- Children's Special Health Care Services (CSHCS) and Health Promotions attended the Cass Community Baby Shower. The team distributed safe sleep information, CSHCS program information, and educated on general health department services.

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COMMUNITY HEALTH COVID-19 IMMUNIZATION INFLUENZA

Libraries: A Community Hub for Vaccine Education and Awareness - Van Buren/Cass District Health Department (VBCDHD)

Nov 18, 2024 | Cinthya Montes



The Van Buren/Cass District Health Department (VBCDHD) formed a strategic partnership with the Van Buren District Library to improve community health education. Recognizing the library as a trusted, accessible space, VBCDHD aimed to engage individuals who typically do not engage with traditional health services; therefore, libraries were identified as ideal partners for fostering open discussions on health issues.

Together, VBCDHD and Van Buren District Library organized health education events where VBCDHD staff addressed community questions and concerns. The library also set up displays with health materials (e.g., brochures, pamphlets, etc.), promoting services and vaccination options.

By tracking attendance and demographic data, VBCDHD assessed the outreach's impact, especially among minority groups. This partnership enhanced VBCDHD's credibility, addressed vaccine hesitancy, and established a sustainable partnership model between the health department and library for future health initiatives.

community health education libraries health materials vaccination options outreach impact vaccine hesitancy sustainable partnership model

Local Health Departments

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Cass County 2025 Reportable Diseases

Date Reported: 05/14/2025

Presented to: Appointed Membrs of the Board of Health
Presented by: Julie Beeching RN, BSN Director of Nursing

<u>Apr-2025 Reporting Period</u>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD 2025	YTD 2024	2024 total	2023 total	2022 total	2021 total	2020 total
acute flaccid myelitis													0	0	0	0	0	0	0
anaplasmosis													0	0	0	0	0	0	0
animal bites	4	4	8	5									21	20	66	73	66	63	61
anthrax													0	0	0	0	0	0	0
arboviral encephalitides													0	0	0	0	0	0	0
eastern equine													0	0	0	0	0	0	0
west nile													0	0	0	0	0	0	0
zika													0	0	0	0	0	0	0
babesiosis													0	0	0	0	0	0	0
blastomycosis													0	0	1	0	1	0	0
botulism													0	0	0	0	0	0	0
brucellosis													0	0	0	0	0	0	0
campylobacteriosis													0	3	6	5	3	4	5
candidiasis													0	0	0	0	0	0	0
chancroid													0	0	0	0	0	0	0
chickenpox/varicella													0	0	0	0	1	0	1
cholera													0	0	0	0	0	0	0
coccioioidomycosis													0	0	0	0	0	0	0
CPO (CP-CRE)				1									1	0	0	1	0	1	0
cryptosporidiosis													0	1	1	1	1	2	4
cyclosporidiosis													0	0	0	0	0	0	0
dengue fever													0	0	0	0	0	0	0
diphtheria													0	0	0	0	0	0	0
E-coli 0157:H7													0	0	0	0	0	0	0
ehrlichiosis													0	0	0	0	0	0	0
encephalitis													0	0	0	0	0	0	0
giardiasis			1										1	0	3	1	3	0	6
glanders													0	0	0	0	0	0	0
guillain-barre syndrome													0	0	0	0	0	0	0
haemopholis influenzae	1												1	0	2	4	0	0	1
hantavirus													0	0	0	0	0	0	0
hemolytic uremic syndrome													0	0	0	0	0	0	0
hemorrhagic fever virus													0	0	0	0	0	0	0
hepatitis A													0	0	0	0	0	0	0
hepatitis B		1											1	1	2	2	2	2	5
hepatitis C acute	3		1										4	2	9	8	0	2	2
hepatitis C chronic	1	3	2	1									7	3	8	17	6	3	9
hepatitis non A non B													0	3	0	0	0	0	0
histoplasmosis	1	1	1										3	0	2	1	0	0	0
influenza virus ILI and confirmed	186	411	141	75									813	564	1049	933	267	0	677
kawasaki disease													0	0	0	1	0	0	0
legionellosis	1												1	0	0	1	2	2	3
leprosy													0	0	0	0	0	0	0

Cass County 2025 Reportable Diseases

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leptospirosis													0	0	0	0	0	0	0
listeriosis													0	0	0	2	0	0	1
lyme disease													0	1	5	10	4	16	3
malaria													0	0	0	0	1	0	0
measles													0	0	0	0	0	0	0
meliodosis													0	0	0	0	0	0	0
meningitis - aseptic													0	0	0	2	2	1	2
meningitis - bacterial													0	0	0	2	0	0	0
meningococcal disease													0	0	0	0	0	0	0
MERS-CoV													0	0	0	0	0	0	0
mumps													0	0	0	0	1	0	0
orthopox virsu													0	0	0	0	0	0	0
pertussis	1			2									3	0	2	0	0	0	0
plague													0	0	0	0	0	0	0
polio													0	0	0	0	0	0	0
prion disease													0	0	0	0	0	0	0
psittacosis													0	0	0	0	0	0	0
Q fever													0	0	0	0	0	0	0
rabies													0	0	0	0	0	0	0
rubella													0	0	0	0	0	0	0
salmonellosis													0	0	4	3	1	3	4
SARS													0	0	0	0	0	0	0
shigellosis													0	1	1	0	0	0	0
spotted fever													0	0	0	0	0	0	0
STEC - shiga toxin e-coli													0	0	0	0	1	0	0
staphylococcus aureus MRSA													0	0	0	0	0	0	0
streptococcus pneumonia,Invasive			1	1									2	2	5	2	5	0	4
streptococcus pyogenes grp A		1		1									2	3	5	10	0	2	3
tetanus													0	0	0	0	0	0	0
toxic shock syndrome													0	0	0	0	0	0	0
trichinellosis													0	0	0	0	0	0	0
tuberculosis													0	0	0	0	0	0	0
tularemia													0	0	0	0	0	0	0
typhoid fever													0	0	0	0	0	0	0
vibriosis													0	0	0	0	0	0	0
VISA(5)/VERSA(4)													0	0	0	0	0	0	0
yellow fever													0	0	0	0	0	0	0
yersiniosis				1									1	1	1	0	0	2	0
COVID-19	68	46	17	13									144	260	480	729	3748	5253	2895
RSV pediatric mortality (< 5 yrs of age)													0	0	0	na	na	na	na

Van Buren County 2025
Reportable Diseases

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acute flaccid myelitis													0	0	0	0	0	0	0
anaplasmosis													0	0	0	0	0	0	0
animal bites	11	12	21	17									61	40	150	117	185	131	151
anthrax													0	0	0	0	0	0	0
arboviral encephalitides													0	0	0	0	0	0	0
eastern equine													0	0	0	0	0	0	0
west nile													0	0	0	0	0	0	0
zika													0	0	0	0	0	0	0
babesiosis													0	0	0	0	0	0	0
blastomycosis				1									1	0	1	1	0	0	0
botulism													0	0	0	0	0	0	0
brucellosis													0	0	0	0	0	0	0
campylobacteriosis	1		1	1									3	2	18	12	13	16	7
candidiasis													0	0	0	0	0	0	0
chancroid													0	0	0	0	0	0	0
chickenpox/varicella			1	1									2	0	5	0	0	0	1
cholera													0	0	0	0	0	0	0
coccioioidomycosis													0	0	0	1	0	0	0
CPO (CP-CRE)													0	0	0	0	1	0	1
cryptosporidiosis													0	0	1	2	4	4	5
cyclosporidiosis													0	0	0	0	0	3	1
dengue fever													0	0	0	0	0	0	0
diphtheria													0	0	0	0	0	0	0
E-coli 0157:H7													0	0	0	0	0	0	0
ehrlichiosis													0	0	0	0	0	0	0
encephalitis													0	0	0	0	0	0	2
giardiasis													0	0	1	4	3	3	9
glanders													0	0	0	0	0	0	0
guillain-barre syndrome													0	0	0	0	1	0	0
haemopholis influenzae				1									1	0	0	4	2	1	2
hantavirus													0	0	0	0	0	0	0
hemolytic uremic syndrome													0	0	0	0	0	0	0
hemorrhagic fever virus													0	0	0	0	0	0	0
hepatitis A	1												1	0	0	0	0	0	1
hepatitis B													0	0	1	2	2	5	2
hepatitis C acute		1											1	1	11	3	1	4	6
hepatitis C chronic		1											1	10	20	18	12	13	17
hepatitis non A non B													0	0	0	0	0	0	0
histoplasmosis		3											3	0	0	3	8	3	0
influenza virus ILI & Confirmed	710	1460	714	365									3249	1921	3547	3070	1739	5	1699
kawasaki disease													0	0	0	0	1	0	0
legionellosis													0	2	4	0	1	3	3
leprosy													0	0	0	0	0	0	0

Van Buren County 2025
Reportable Diseases

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leptospirosis													0	0	0	0	0	0	0
listeriosis													0	0	0	0	1	0	0
lyme disease			1										1	2	20	23	11	16	3
malaria													0	0	0	0	0	0	0
measles													0	0	0	0	0	0	0
meliodosis													0	0	0	0	0	0	0
meningitis - aseptic													0	1	1	2	6	2	4
meningitis - bacterial													0	2	5	3	2	0	0
meningococcal disease													0	0	0	0	0	0	0
MERS-CoV													0	0	0	0	0	0	0
mumps													0	0	0	1	0	0	0
orthopox virsu													0	0	0	0	0	0	0
pertussis	1												1	0	5	0	0	0	4
plague													0	0	0	0	0	0	0
polio													0	0	0	0	0	0	0
prion disease													0	0	0	0	0	1	0
psittacosis													0	0	0	0	0	0	0
Q fever													0	0	0	0	0	1	0
rabies													0	0	0	1	0	0	0
rubella													0	0	0	0	0	0	0
salmonellosis	2												2	1	6	13	4	7	5
SARS													0	0	0	0	0	0	0
shigellosis													0	1	3	5	2	1	1
spotted fever													0	0	0	0	0	0	1
STEC - shiga toxin e-coli				1									1	1	3	4	1	1	2
staphylococcus aureus MRSA	1												1	7	11	1	2	0	0
streptococcus pneumonia Inv.	2	2	1	1									6	6	11	11	7	11	5
streptococcus pyogenes grp A	1	2		1									4	3	5	19	3	0	2
tetanus													0	0	0	0	0	0	0
Strep toxic shock syndrome													0	0	0	0	0	0	1
trichinellosis													0	0	0	0	0	0	0
tuberculosis	1												1	0	0	0	0	0	0
tularemia													0	0	0	0	0	0	0
typhoid fever													0	0	0	0	0	0	0
vibriosis													0	0	0	0	1	0	0
VISA(5)/VERSA(4)													0	0	0	0	0	0	0
yellow fever													0	0	0	0	0	0	0
yersiniosis													0	2	3	2	1	0	4
COVID-19	118	104	42	18									282	393	879	1254	7475	8410	3877
RSV pediatric mortality (< 5 yrs of age)													0	0	0	na	na	na	na